



BCN-02011148

Seat No. _____

Second Year Post Basic B. Sc. (Nursing) Examination

August - 2021

Introduction to Nursing Service Administration

Time : 3 Hours]

[Total Marks : 75

SECTION – I (38 marks)

1 Long Essay: (Answer Any One) 1 X 15 = 15

- a) Define Supervision. Write about the principles, tools and techniques of Supervision
- b) Define staffing. Discuss about the steps in selection and appointment process.

2 Short Notes: (Answer Any Three) 3 X 5 = 15

- a) Factor affecting quality nursing care
- b) Types of Records and Reports in a Hospital.
- c) Leadership
- d) Management

3 Briefly answer the following: (Answer Any Four) 4 X 2 = 8

- a) Motivation.
- b) Job analysis
- c) Cost effectiveness
- d) List out aims of Hospital
- e) Curriculum

SECTION – II (37 marks)

4 Long Essay: (Answer Any One) 1 X 10 = 10

- a) Explain in detail about Principles of administration as per Henry Fayol.
- b) Explain role of ANS in Hospital administration

5 Short Notes: (Answer Any Three) 3 X 5 = 15

- a) Budget
- b) Quality Assurance.
- c) In service education
- d) Nursing audit

6 Briefly answer the following: (All compulsory)

6 X 2 = 12

- a) Performance appraisal
 - b) Skill Training.
 - c) Evaluation
 - d) Four methods of conflict resolution.
 - e) Accreditation.
 - f) Element of communication
-